



# DEVELOPMENT GUIDE: FOOD TRUCKS

What do I need to do to locate my Food Truck in Town?

1. Submit a complete temporary use permit application to the Town Planning Staff
2. Town staff will consider the temporary use application based on the following: if the submittal meets all of the requirements listed, the aesthetics, site design and community impacts such as noise, odor or traffic.
3. If staff determines the proposed use to have a significant impact to the Town, then they may refer the application to the Planning Commission for consideration.
4. Staff issues a temporary use permit and applicant files for a business license, thereby allowing your food truck to open.

## Temporary Use Application Submittal Requirements:

- ◆ A complete Temporary Use Application form
- ◆ For type of use, check 'Other' and write in 'Food Truck'
- ◆ Must obtain Town sales tax license.
- ◆ A drawing showing:
  - ◇ The layout, dimensions, and setbacks of the property
  - ◇ Location of all parking and loading areas
  - ◇ Tents or other temporary structures (if applicable)
  - ◇ Any access points to public roads or sidewalks
- ◆ A description of provisions for sanitation and utility service (see: Fees & Other Info)
- ◆ Authorization to occupy the property for the proposed temporary use, signed by the property owner, with contact information for the owner.
- ◆ Permit Applications available at:

[www.hudsoncolorado.org/193/Permits-and-Licenses](http://www.hudsoncolorado.org/193/Permits-and-Licenses)



## Zoning

Food Trucks are considered temporary retail use in the B, C -1 and C-2 zones on private property. Please refer to the Town's Zoning Map to locate the applicable zone districts where food trucks may be located.

## Other Licenses & Permissions Required

- ◆ Provide a copy of your Colorado State License to Operate a Retail Food Establishment from Weld, Adams, Boulder or Larimer Health Department Commissary License.
- ◆ Provide a copy of your state business license.
- ◆ Provide a copy of the property owner's permission to locate the food truck on their property (if food truck owner is not the property owner).



Questions? Call or email the Planning Director:

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