

## Hudson Public Library

### Agenda - January 17, 2018 at 5:00 pm

1. Call to order
2. Approve Minutes from November 15, 2017 meeting
3. Approve payment of bills
4. Librarian's Report
5. Old Business
  - a) Correction to salaries
6. New Business
  - a) Ballot Box, permanent location at the Hudson Library
  - b) Lochbuie progress
  - c) Joe Racine at February meeting
  - d) Interim Director of HPLD visits meeting
  - e) HPLD Director search progress
7. Correspondence and Patron Comments
8. Adjourn

Next Meeting – February 21, 2018

Director - Terri Redden	\$55,000 annual salary
Assistant - Tami Crossen	\$38,000 annual salary
Accountant - Marcie Weeks	\$25.00 / hour
Program Director - Grace Younger	\$20.00 / hour
Associate - Jill Wilson	\$15.00 / hour
Associate - Jayra Rodriguez	\$14.00 / hour
Associate - Paula Amen	\$14.00 / hour
Associate - Ben Carter	\$12.00 / hour
Maintenance - Mary Duckwall	\$16.00 / hour
Snow Removal - Mary Duckwall	\$24.00 / hour

Also approved were 2017 bonuses of \$150.00 for Terri Redden and \$100.00 for staff.

- c) The bank letter of authorization requires two names. Terri and Cathy are the names on the letter.
- d) A survey of patrons regarding hours of programming was conducted. The outcome suggested on the survey was Mondays for after-hours programming. This will be discussed after the first of the year.
- e) The Christmas meeting will be held Thursday, Dec. 6 at 6:00 PM. Catered food will be provided and spouses/guests are included.
- f) The Colorado Library Association Spring Workshop will again be held in March. Upon motion made by Danette, seconded by Ellen and carried, the Library will close for the day and staff will be reimbursed for lunch.
- g) The HPLD Board has presented a new Intergovernmental Agreement.
- h) The Chamber dinner will be ~~January 6~~ at the Wild Animal Sanctuary. Terri is reserving a table for the Library. January 20
- i) Upon motion made by Ellen, seconded by Danette and carried we approved gift cards of \$100.00 to Judy McGill and Lochbuie Assistant Martha; and \$50.00 gift cards to HPLD Courier, newspaper delivery person, Gray Brothers, Small Business Development Class leader Jessie Esparza and Coding Club leader John Honnold.

**CORRESPONDENCE/PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** Upon motion made by Danette, seconded by Carol and carried the meeting adjourned at 6:30 PM.

Respectively Submitted: Sally Harms, Secretary

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
DATE: November 15, 2017**

**CALL TO ORDER:** 5:00 PM by Chairperson Jo Bowen.

**TRUSTEES PRESENT:** Cathy Bollers, Jo Bowen, Carol Bryant, Sally Harms, Ellen Korthuis and Danette Kramer. Also present were Terri Redden, Library Director and Judy McGill, representing the Town of Hudson. Leonard Roskop was absent.

**MINUTES:** The October minutes were corrected to show corrected spelling for Jay Kaye and the names of two businesses: SLATE AND SIGNARAMA. Under **New Business - E** it should read that Terri's meeting with Lochbuie is regarding the town's computing center. Upon motion made by Carol, seconded by Danette and carried the minutes were approved as corrected.

**FINANCIAL REPORT:**

**Valley Bank: Money Market:** \$403,535.74 **CD:** \$98,161.47 **Checking:** \$50,650.90  
**Bank of Colorado: Money Market:** \$6,334,089.82 **Building Acc:** \$9,857.26 The bills were reviewed and upon motion made Ellen, seconded by Cathy and carried, the bills were approved for payment.

**LIBRARIAN'S REPORT: Circulation:** 2,666 (interlibrary loans) & e: 121 **Patrons:** 5,073  
**Computer Uses:** H – 498 L – 23 **Cards issued:** 32 **Cards renewed online:** **Fines and Fees collected:** \$65.56 **Book Sales:** **Copies:** **Fax:** **Coffee:** \$94.80

a) The new employee is Ben Carter who will work with youth.

**OLD BUSINESS:**

**NEW BUSINESS:**

a) Salary ranges at Platteville and Eaton Libraries were reviewed as information for discussion. Upon motion made by Cathy, seconded by Carol and carried the following wage ranges were adopted;

Director	\$47,000 - \$55,000 annual salary
Assistant to Director	\$35,000 - \$40,000 annual salary
Program Director	\$18.00 - \$21.00 / hour
Library Associate	\$12.00 - \$15.00 / hour
Accountant	\$20.00 - \$30.00 / hour
Maintenance	\$15.00 - 17.00 / hour
Snow Removal	\$22.50 - 25.50 / hour (1 1/2 Maintenance)

b) Upon motion made by Cathy, seconded by Danette and carried the following salaries and wages were approved for staff:

## Hudson Library Board Meeting

### 1. Librarian's Report: No Meeting for December 2017

a. Circ. : November 2,381 e 1200	Ytd 44,944
b. Patrons: November 10,317	Ytd. 61,012
c. Computer uses 445	Ytd. 6,060
d. PCC L 20	Ytd 300
e. Cards issued: 9	Ytd. 333
f. Fines & Fees \$ 69.00	Ytd. \$1,636.60
g. Coffee \$74.50	Ytd. \$1,098.15

Merry Christmas & Happy New Year!!

Valley Bank CD: \$98,161.47    Checking: \$52,689.76    MMkt \$367,601.79

Bank of Colorado:Building \$19,042.65    MMkt \$6,324,349.82

## Hudson Library Board



### Librarian's Report: February 21, 2018

a. Circ.: Jan. 2,684 & E 1,328 & P 146	Ytd 4,161
b. Patrons: Jan. 5,253	Ytd. 5,253
c. Computer uses 496	Ytd. 496
d. PCC	Ytd
e. Cards issued: 30	Ytd. 30
f. Fines & Fees \$80.26	Ytd. \$80.26
g. Coffee \$96.00	Ytd. \$96.00

h. Joe Racine, retired town of Hudson manager

i. Samantha Byrnes, Lochbuie intern, sharing town news for buildings available to library. Elena Rosenfield from HPLD may be in attendance too.

j. Request to buy a snow blower

Valley Bank CD: \$98,161.47    Checking: \$29,482.94    MMkt \$338,312.06

Bank of Colorado:    Building \$17,313.58    MMkt \$6,324,886.97

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
DATE: January 17, 2018**

**CALL TO ORDER:** 5:06 PM by Chairperson Jo Bowen.

**TRUSTEES PRESENT:** Cathy Bollers, Jo Bowen, Carol Bryant, Ellen Korthuis, and Leonard Roskop. Also present were Library Director Terri Redden and Judy McGill, representing the Town of Hudson. Danette Kramer and Sally Harms were absent.

**MINUTES:** Due to online approval of changes to salaries, the minutes were corrected as follows: Tami Crossen \$40,000 annual salary, Grace Younger \$18.00/hour, and Jayra Rodriguez \$15.00/hour. The motion in item f) was seconded by Ellen. The date in item h) was changed to January 20. Upon motion made by Carol, seconded by Ellen and carried the corrected minutes of the November 15, 2017 meeting were approved.

**FINANCIAL REPORT: Valley Bank: Money Market: \$367,607.83 **CD:** \$98,161.47 **Checking:** \$26,415.19  
**Bank of Colorado: Money Market:** \$6,324,601.06 **Building Acc:** \$17,887.53**

**LIBRARIAN'S REPORT (December 2017): Circulation (November):** 2,381  
ebooks: 1200 **Patrons (November):** 10,317 **Computer Uses:** H 445 L 20  
**Cards issued:** 9 adults juvenile **Fines collected:** \$69.00 **Coffee:** \$74.50

**LIBRARIAN'S REPORT (January 18, 2018): Circulation:** 1,934 ebooks: 1200  
**Patrons (December):** 4,271 **Computer Uses:** H 402 L 23 **Cards issued:** 18  
adults juvenile **Fines collected:** \$116.60 **Coffee:** \$71.45

- a) Our bills are being entered and being paid through the Caselle Accounting program. Upon motion made by Leonard, seconded by Carol and carried the payment of the bills was approved.

**OLD BUSINESS:**

**NEW BUSINESS:**

- a) We have been asked by the Weld County Elections Dept. to install a permanent ballot box, which they will maintain. Upon motion made by Leonard, seconded by Carol and carried a permanent ballot box will be installed.
- b) Upon motion made by Leonard, seconded by Ellen and carried an IGA with Weld County Elections Dept. was approved.

- c) Terri and Jo have been meeting with Lochbuie officials and HPLD staff concerning the new PCC, which will open on July 9. The PCC will include 2 computers and one printer, but no book drop. The hours will be the same as the Town Hall. Hudson staff will train the Lochbuie staff. An agreement will need to be approved and signed. HPLD staff are supportive of the PCC.
- d) Joe Racine will attend our February meeting. Upon motion made by Leonard, seconded by Ellen and carried a \$250 gift card will be given to Joe for his retirement.
- e) The HPLD Interim Director visited with Terri concerning questions for the HPLD Director interviews. The interview process will be January 22 and 23. A Public Forum to meet the candidates will be February 8 at 9:00 am.
- f) The Chamber dinner will be January 20 at the Wild Animal Sanctuary.
- g) The playground design is on-hold and will be named the Andrews Farm Playground in recognition of Gene and Phyllis Andrews.
- h) The Valentine's Day Tea is Saturday, February 10.
- i) ESL classes start January 20.
- j) The new library hours start March 1.
- k) Upon motion by Leonard, seconded by Carol and carried the gas rate is \$.545/mile.
- l) We discussed investment options for our funds. Terri will ask District for direction or recommendations.

**CORRESPONDENCE / PATRON COMMENTS:**

- a) Thank you note from Colorado Talking Books.
- b) Thank you note from Mary Duckwall.
- c) The individual staff members thanked the Board.

**FUTURE AGENDA ITEM:**

- a) Caselle Accounting program
- b) Valley Bank discussion

**ADJOURNMENT:** Meeting was adjourned at 5:52 PM.

Respectively submitted: Cathy Bollers

*Library*

## **Hudson Public Library**

**Agenda, February 21, 2018 at 5:00 pm**

**1. Call to order**

**2. Approve Minutes from January 17, 2018 meeting**

**3. Approve payment of bills**

**4. Librarian's Report**

**a) Joe Racine attends meeting**

**5. Old Business**

**a) Lochbuie intern Samantha Byrnes re: available buildings for library**

**Elena Rosenfield from HPLD may attend as well**

**6. New Business**

**a) Request to buy a snow blower**

**7. Correspondence and Patron Comments:**

**8. Adjourn**

**Next Meeting – March 21, 2018 at 5:00 pm**



**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
DATE: January 17, 2018**

**CALL TO ORDER:** 5:06 PM by Chairperson Jo Bowen.

**TRUSTEES PRESENT:** Cathy Bollers, Jo Bowen, Carol Bryant, Ellen Korthuis, and Leonard Roskop. Also present were Library Director Terri Redden and Judy McGill, representing the Town of Hudson. Danette Kramer and Sally Harms were absent.

**MINUTES:** Due to online approval of changes to salaries, the minutes were corrected as follows: Tami Crossen \$40,000 annual salary, Grace Younger \$18.00/hour, and Jayra Rodriguez \$15.00/hour. The motion in item f) was seconded by Ellen. The date in item h) was changed to January 20. Upon motion made by Carol, seconded by Ellen and carried the corrected minutes of the November 15, 2017 meeting were approved.

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adults juvenile Fines collected: \$116.60 Coffee: \$71.45**

- a) Our bills are being entered and being paid through the Caselle Accounting program. Upon motion made by Leonard, seconded by Carol and carried the payment of the bills was approved.

**OLD BUSINESS:**

**NEW BUSINESS:**

- a) We have been asked by the Weld County Elections Dept. to install a permanent ballot box, which they will maintain. Upon motion made by Leonard, seconded by Carol and carried a permanent ballot box will be installed.
- b) Upon motion made by Leonard, seconded by Ellen and carried an IGA with Weld County Elections Dept. was approved.

- c) Terri and Jo have been meeting with Lochbuie officials and HPLD staff concerning the new PCC, which will open on July 9. The PCC will include 2 computers and one printer, but no book drop. The hours will be the same as the Town Hall. Hudson staff will train the Lochbuie staff. An agreement will need to be approved and signed. HPLD staff are supportive of the PCC.
- d) Joe Racine will attend our February meeting. Upon motion made by Leonard, seconded by Ellen and carried a \$250 gift card will be given to Joe for his retirement.
- e) The HPLD Interim Director visited with Terri concerning questions for the HPLD Director interviews. The interview process will be January 22 and 23. A Public Forum to meet the candidates will be February 8 at 9:00 am.
- f) The Chamber dinner will be January 20 at the Wild Animal Sanctuary.
- g) The playground design is on-hold and will be named the Andrews Farm Playground in recognition of Gene and Phyllis Andrews.
- h) The Valentine's Day Tea is Saturday, February 10.
- i) ESL classes start January 20.
- j) The new library hours start March 1.
- k) Upon motion by Leonard, seconded by Carol and carried the gas rate is \$.545/mile.
- l) We discussed investment options for our funds. Terri will ask District for direction or recommendations.

**CORRESPONDENCE / PATRON COMMENTS:**

- a) Thank you note from Colorado Talking Books.
- b) Thank you note from Mary Duckwall.
- c) The individual staff members thanked the Board.

**FUTURE AGENDA ITEM:**

- a) Caselle Accounting program
- b) Valley Bank discussion

**ADJOURNMENT:** Meeting was adjourned at 5:52 PM.

Respectively submitted: Cathy Bollers

Library

## Hudson Public Library

### Agenda – March 21, 2018 at 3:30 pm

1. Call to order
2. Approve Minutes from February 21, 2018 meeting
3. Approve payment of bills
4. Librarian's Report
5. Old Business
  - a) Reminder, board training on 4/5, 6-8p.m.
  - b) Elections
6. New Business
  - a) Lochbuie
  - b) Request to purchase new chairs and projector
  - c) Investment information from the district
7. Correspondence and Patron Comments
8. Adjourn

5100 lumen  
Projector - Demco  
6,314.99

Next Meeting – April 18, 2018

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
DATE: February 21, 2018**

**CALL TO ORDER:** 5:00 PM by Chairperson Jo Bowen

**TRUSTEES PRESENT:** Cathy Bollers, Jo Bowen, Carol Bryant, Sally Harms, Ellen Korthuis, Danette Kramer and Leonard Roskop. Also present was Library Director Terri Redden. Judy McGill was absent.

**MINUTES:** Upon motion made Carol, seconded by Ellen and carried, the minutes of January 17 were approved.

**FINANCIAL REPORT:**

**Valley Bank: Money Market:** \$338,312.06 **CD:** \$98,161.47 **Checking:** \$29,482.94

**Bank of Colorado: Money Market:** \$6,324,886.97 **Building Acc:** \$17,313.58

Upon motion made by Leonard, seconded by Danette and carried, the bills were approved for payment.

**LIBRARIAN'S REPORT: Circulation:** 684 (interlibrary loans) **e:** 1,328 **P:** 146 **Patrons:** 5,253 **Computer Uses:** 496 **Cards issued:** 30 **Cards renewed online:** **Fines and Fees collected:** \$80.26 **Book Sales:** **Copies:** **Fax:** **Coffee:** \$96.00

- a) Retiring Hudson Town Manager Joe Racine talked about his time at Hudson and thanked the Library Trustees for their support over the years as Town and Library worked together to make the Town and Library grow.
- b) Terri announced that the new HPLD Director is Matthew Hortt. A schedule of the HPLD meetings was handed out.
- c) Comment Cards were passed around to review.
- d) Spring Tea was very successful.

**OLD BUSINESS:**

- a) The Lochbuie Town Manager has offered one of two available buildings (A and B) for a possible branch library and computer center. The computer center, currently located in the Senior Center, will have to be moved out of the Senior Center by August. Samantha Byrnes, Lochbuie Intern, attended the meeting to discuss the possible sites for a branch library and computer center. A field trip will be planned to tour the buildings.

**NEW BUSINESS:**

- a) A snowblower has been requested by Mary. If purchased through Town and Home they run from \$800.00 to \$1,000.00. Upon motion made by Leonard, seconded by Cathy and carried it was agreed to set a budget of approximately \$1,000 to purchase a snow blower.
- b) HPLD board training will be Thursday, April 5, 6:00 PM at Fort Lupton Public Library.

c) Discussion of adopting a discretionary budget of up to \$2500.00 per incident for supplies and equipment without board approval. Upon motion made by Leonard, seconded by Carol and carried, a \$2500.00 per incident discretionary budget was adopted.

~~2ed) Mike Livesay, Financial Advisor, will attend the March meeting.~~

e) Board of Trustees elections will be held in March.

f) 5 bands plus films will be on the agenda for summer programs on the plaza.

**CORRESPONDENCE/PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

a) Elections

b) Financial Advisor

**ADJOURNMENT:** Upon motion made by Ellen and seconded by Carol, the meeting was adjourned at 6:00 PM.

Respectively Submitted: Sally Harms, Secretary

Hudson Public Library

Agenda, April 18, 2018 at 5:00 pm

1. Call to order
2. Approve Minutes from March 21, 2018 meeting
3. Approve payment of bills
4. Librarian's Report
5. Old Business
  - a) Lochbuie, survey questions
6. New Business
7. Correspondence and Patron Comments:
  - a) Thank you from staff
8. Adjourn

Next Meeting – May 16, 2018

Bank visit -

read letter - any questions to  
address before they attend meeting  
on May 16<sup>th</sup> -  
(Email Brian the questions)

## Hudson Library Board Meeting



### 1. Librarian's Report: April 18, 2018

a. Circ.: March 2,440 e 1,337 pr 135	Ytd 11,673
b. Patrons: March 5,103	Ytd. 14,964
c. Computer uses H 402	Ytd. 1300
d. PCC L 18	Ytd 28
e. Cards issued: 18	Ytd. 68
f. Fines & Fees \$122.50	Ytd. \$299.60
g. Coffee \$70.60	Ytd. \$250.10

Additional items for agenda:

Scholarships for 2018; review and select

Bank Letter, Questions for them when they attend the meeting in May

Old business: Survey questions for Lochbuie citizens

Valley Bank CD: \$98,161.47    Checking: \$798.89    MMkt \$521,517.30

Bank of Colorado: Building \$14,821.75    MMkt \$6,325,389.51

Training -  
AED + CPR    4/24    6:15

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
DATE: 3-21-18**

**CALL TO ORDER:** 3:30 pm by Chairperson Jo Bowen

**TRUSTEES PRESENT:** Cathy Bollers, Jo Bowen, Carol Bryant, Sally Harms, Danette Kramer and Leonard Roskop. Also present was Terri Redden, Library Director and Judy McGill, representing the Town of Hudson. Ellen Korthuis was absent.

**MINUTES:** Upon motion made by Carol, seconded by Danette and carried, the minutes of February 21 were approved.

**FINANCIAL REPORT:**

**Valley Bank: Money Market:** \$318,673.53 **CD:** \$98,161.47 **Checking:** \$808.06  
**Bank of Colorado: Money Market:** \$6,325,129.57 **Building Acc:** \$16,554.43

There was discussion of bills. Upon motion made by Leonard, seconded by Danette and carried, the bills were approved for payment.

**LIBRARIAN'S REPORT: Circulation:** 2,238 (interlibrary loans) **e:** 1,210 **pr:** 152 **Patrons:** 4,608 **Computer Uses:** 402 **L:** 10 **Cards issued:** 20 **Cards renewed online:** **Fines and Fees collected:** \$96.84 **Book Sales:** **Copies:** **Fax:** **Coffee:** \$83.50

- a) Terri reported that the new HPLD Director, Mathew Hort, will visit our Library on April 5 from 1:20 – 2:10 PM.
- b) Terri will attend a Project Management class.
- c) The Town will share their chairs with the Library when needed for meetings/events in the Community Room.
- d) Library Night will be held on April 14 starting at 4:00 PM.
- e) The Bank of Colorado wants to send a representative to the April meeting.

**OLD BUSINESS:**

- a) HPLD Board Training session will be held at the Fort Lupton Library, April 5 from 6:00 – 8:00 PM.

**NEW BUSINESS:**

- a) Today was a tour of possible Lochbuie library sites – 2 buildings are available. Lochbuie will do a survey of residents for input on library for the town. Leonard suggested focusing the library on Young Adult/Elementary students. Another question should determine if adult services are wanted and if yes, what needs should be addressed. Send survey question ideas to Terri so she can submit them to Lochbuie.
- b) A new projector is needed for the Community Room. DEMCO has one for \$3814.99. Upon motion made by Leonard, seconded by Danette and carried, up to \$4,000.00 will be allowed for the purchase of a ceiling-mounted projector.



- c) Investments were discussed using a HPLD handout. In addition, Mike Livesay, an investment expert attended the meeting to answer questions and give advice on handling Library funds.
- d) Paula thinks it would be a good idea to purchase a 3-D printer. Jo also likes that idea and suggested that there could be a charge for using it.
- e) Election of officers was held. Upon motion made by Danette, seconded by Leonard and carried the current officers were re-elected for the 2018 – 2020 term of office. The officers are: Chairperson – Jo Bowen, 2<sup>nd</sup> Chair – Danette Kramer, Secretary – Sally Harms and Treasurer – Cathy Bollers.

**CORRESPONDENCE/PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** Upon motion made by Danette, seconded by Carol and carried, the meeting adjourned at 5:00 PM.

Respectively Submitted: Sally Harms, Secretary

*Library*

## Hudson Public Library

### Agenda – May 16, 2018

1. Call to order
2. Approve Minutes from April 19, 2018 meeting
3. Approve payment of bills
4. Librarian's Report
  - a) Town Board Member to discuss Library funding
5. Old Business
  - a) TBK Bank to discuss bank accounts – *no show*
  - b) Staff is trained on CPR and AED
6. New Business
  - a) HPLD meeting, June 4, 5:00 at DSS, catered dinner. Dr. Hortt will speak. IGA is one issue to be brought up. All Boards invited.
7. Correspondence and Patron Comments
8. Adjourn

Next Meeting – June 20, 2018

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES**

**DATE:** April 19, 2018

**CALL TO ORDER:** 5:00 PM by Chairperson Jo Bowen

**TRUSTEES PRESENT:** Cathy Bollers, Jo Bowen, Sally Harms, Ellen Korthuis, Danette Kramer and Leonard Roskop. Also present were Library Director Terri Redden and Judy McGill representing the Town of Hudson. Carol Bryant was absent.

**MINUTES:** The Librarian's Report part (e) Colorado Bank should be TBK Bank. Also Colorado Bank in Financial Report should be TBK Bank. Upon motion made by Leonard, seconded by Cathy and carried the minutes were approved as corrected.

**FINANCIAL REPORT:**

**Valley Bank: Money Market:** \$521,517.30 **CD:** \$98,161.47 **Checking:** \$798.89

**TBK BANK: Money Market:** \$6,325,389.51 **Building Acc:** \$14,821.75

Bills were discussed. The Year to Date petty cash/debits line in the Budget Report should be corrected. Upon motion made by Leonard, seconded by Ellen and carried, the bills were approved for payment.

**LIBRARIAN'S REPORT: Circulation:** 2.440 (interlibrary loans) & e: 135 pr: 135  
**Patrons:** 103 **Computer Uses:** H: 402 L: 18 **Cards issued:** 18 **Cards renewed online:**  
**Fines and Fees collected:** \$122.50 **Book Sales:** **Copies:** **Fax:** **Coffee:** \$70.60

- a) Scholarship applications must be read and voted on in next week or so.
- b) Letter from TBK bank in Hudson re: charging for money in accounts. Discuss how much money to leave in TBK. Discuss moving money to Colorado Trust Bank. Town of Hudson uses Colorado Trust.
- c) Staff will be attending AED and CPR training Apr. 26.
- d) Terri will attend a Project Planning workshop in Ft. Morgan. She will attend the Building New Libraries session.

**OLD BUSINESS:**

- a) Discussions will be held with Lochbuie and Keenesburg regarding possible libraries being located in their communities.

**NEW BUSINESS:**

- a) Developing a Strategic Plan was discussed for a future meeting.
- b) Terri has discussed with HPLD moving the Lochbuie PC Center at the end of summer to the Lochbuie Town Hall.

**CORRESPONDENCE/PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** Upon motion made by Ellen, seconded by Danette and carried, the meeting was adjourned at 6:00 PM.

Respectively Submitted: Sally Harms, Secretary

Library

**Hudson Public Library**

**Agenda, June 20, 2018 at 5:00 pm**

1. Call to order
2. Approve Minutes from meeting
3. Approve payment of bills
4. Librarian's Report
5. Old Business
  - a) TBK Bank visit
6. New Business
  - a) Lochbuie survey
  - b) New hire, 20 hours per week (Jayra has job in dental clinic)
7. Correspondence and Patron Comments
8. Adjourn

Next Meeting – July 18, 2018 at 5:00 pm

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
DATE: May 16, 2018**

**CALL TO ORDER:** 5:00 pm by Chairperson Jo Bowen.

**TRUSTEES PRESENT:** Cathy Bollers, Jo Bowen, Carol Bryant, Sally Harms, Ellen Korthuis, Danette Kramer, Leonard Roskop. Also present were Judy McGill representing the Town of Hudson and Library Director Terri Redden.

**MINUTES:** Upon motion made by Leonard, seconded by Ellen and carried, the minutes of the April 19 meeting were approved.

**FINANCIAL REPORT:**

**Valley Bank: Money Market:** \$476,063.81 **CD:** \$98,161.47 **Checking:** \$2,760.29

**TBK Bank: Money Market:** \$6,392,811.25 **Building Acc:** \$13,780.31

The bills were discussed. The total under Operations and Maintenance should be corrected. Upon motion made by Leonard, seconded by Cathy and carried, the bills were approved for payment.

**LIBRARIAN'S REPORT: Circulation: (Interlibrary loans) & e: Patrons:** 4,857

**Computer Uses: H:** 366; **LB:** 20 **Cards issued:** 16 **Cards renewed online:** **Fines and Fees collected:** \$8.00 **Book Sales: Copies: Fax: Coffee:** \$52.35

- a) Chris Hamilton – Hudson Town Council and small business owner attended the meeting. She had questions about the budget for Summer Reading Program and who establishes the Library budget. Her questions were answered with discussion.
- b) The High Plains Library Board meeting on June 4 will be a dinner with Member Library Boards invited to attend. The new HPLD Director, Dr. Mathew Hort, will speak on Intergovernmental Agreements.

**OLD BUSINESS:**

- a) A representative from TBK Bank was supposed to attend the meeting but was unable to attend.
- b) The staff members have all been train for CPR and AED. There is an AED device in the building.

**NEW BUSINESS:**

- a) There was discussion of installing a security system. HPLD will install it using funds from our share of the tax revenue.
- b) Leonard presented the Library Scholarships to the recipients at the High School awards ceremony
- c) The scholarship recipients will attend the next board meeting.
- d) A long term budget was discussed. Cathy is putting a spreadsheet together. The 5-year mil levy is set to sunshine in 2020 and will go down from 3.249 to 1.98.

e) Keenesburg Mayor Ken Gfeller has been quite ill. It was agreed to send him flowers.

**CORRESPONDENCE/PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** Upon motion made by Ellen, seconded by Leonard and carried the meeting adjourned at 5:45 pm.

Respectively Submitted: Sally Harms, Secretary

Library

## Hudson Public Library

### Agenda – July 18, 2018 at 5:00 pm

- C.D.I.F.F Bacterial Infection
1. Call to order
  2. Approve Minutes from June 20, 2018 meeting
  3. Approve payment of bills
  4. Librarian's Report
  5. Old Business
    - a) Preliminary budget
  6. New Business
    - a) Samantha Byrnes attends to discuss Lochbuie plans
    - b) Ellen Korthuis resigning from Board of Trustees
  7. Correspondence and Patron Comments
  8. Adjourn

Next Meeting – August 15, 2018



**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
DATE: June 20, 2018**

**CALL TO ORDER:** 5:10 pm by Chairperson Jo Bowen.

**TRUSTEES PRESENT:** Cathy Bollers, Jo Bowen, Carol Bryant, Sally Harms, Ellen Korthuis and Leonard Roskop. Also present were Library Director Terri Redden and Judy McGill, representing the Town of Hudson.

**MINUTES:** Upon motion made by Ellen, seconded by Leonard and carried the minutes were approved.

**FINANCIAL REPORT:**

**Valley Bank: Money Market:** \$441,313.36 **CD:** \$98,161.47 **Checking:** \$2,745.60  
**TBK Bank: Money Market:** \$7,319,222.66 **Building Acc:** \$13,222.42 Bills were discussed and upon motion made by Leonard, seconded by Carol and carried, the bills were approved for payment.

**LIBRARIAN'S REPORT: Circulation:** 3,236 (interlibrary loans) & e: 1,316 **Prospector:** 155 **Patrons:** 5,096 **Computer Uses:** H: 490 **LB:** 16 **Cards issued:** 15 **Cards renewed online:** **Fines and Fees collected:** \$187.88 **Book Sales:** **Copies:** **Fax:** **Coffee:** \$54.00

- a) 500 patrons have signed up for the Summer Reading program.
- b) A Decades Party to celebrate the end of Summer Reading will be held on July 31.

**OLD BUSINESS:**

- a) The representative from TBK Bank was unable to attend the meeting.

**NEW BUSINESS:**

- a) The Lochbuie community survey was discussed. Good numbers and responses. Lochbuie Intern Samantha Byrnes will be invited to continue the discussion on plans.
- b) Jayra is leaving for a new job in a dental clinic. She will work Saturdays for the time being. Shayli will fill in as needed. Jayra will be given a \$100.00 gift card. A party is planned for Jayra at the Pepper Pod on August 16 or 30.
- c) A new hire is needed for 20 hours per week at \$12.00 per hour.
- d) HPLD Board is meeting at different Libraries around the district. The August 6 Board Meeting will be held at our Library. Snacks will be needed.
- e) The revenue check will be deposited in the Bank of Colorado. Some funds will be left in TBK as the local bank.
- f) Colorado Trust is a recommended bank to move the TBK funds to. Terri will invite someone from Colorado Trust to a future meeting.

**CORRESPONDENCE/PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** Upon motion made by Leonard, seconded by Ellen and carried, the meeting was adjourned at 5:50 pm.

Respectively Submitted: Sally Harms, Secretary

*Library*

**Hudson Public Library**

**Agenda, August 15, 2018 at 5:00 pm**

1. Call to order
2. Approve Minutes from meeting
3. Approve payment of bills
4. Librarian's Report
5. Old Business
  - a) Review Budget
6. New Business
  - a) Decommissioned bookmobile - discussion
  - b) Lochbuie - CORA request
  - c) Approve MOU for Lochbuie Senior Center. Temporary until permanent location is found.
7. Correspondence and Patron Comments
8. Adjourn

*board application  
ehamber  
tickets*

Next Meeting – September 19, 2018 at 5:00 pm

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
DATE: July 18, 2018**

**CALL TO ORDER:** 5 PM by Chairperson Jo Bowen

**TRUSTEES PRESENT:** Cathy Bollers, Jo Bowen, Sally Harms, Danette Kramer, Ellen Korhuis and Leonard Roskop. Also present were Library Director Terri Redden and Judy McGill representing the Town of Hudson. Carol Bryant was absent.

**MINUTES:** Upon motion made by Leonard, seconded by Ellen and carried the minutes were approved for payment.

**FINANCIAL REPORT:**

**Valley Bank: Money Market:** \$411,364.85 **CD:** \$68,161.47 **Checking:** \$371.27

**TBK Bank: Money Market:** \$7,797,764.46 **Building Acc:** \$112,658.42 The bills were discussed and upon motion made by Leonard, seconded by Ellen and carried the bills were approved for payment.

**LIBRARIAN'S REPORT: Circulation:** 3856 (interlibrary loans) & e: 1,321 **pro:** 152  
**Patrons:** 6007 **Computer Uses:** H: 491 **LB:** 17 **Cards issued:** 19 **Cards renewed online:** **Fines and Fees collected:** \$84.00 **Book Sales:** **Copies:** **Fax:** **Coffee:** \$72.90

- a) Samantha Byrne from Lochbuie was present to discuss library possibilities. The town has offered two buildings. It was suggested to bring in an engineer to look at both buildings and make recommendations. Lochbuie could own the building and the library provide the services and staff. Leonard suggested talking to High Plains Engineering (located in our old building in Hudson) about inspecting the buildings.

Tami asked how to manage the process with Lochbuie and Keenesburg. Should the town own the building; Library provide the service; who pays utilities? Judy suggested an IGA with Lochbuie. They own the building. We call it a branch and provide services. There would be a lease with the town and the Library would pay utilities, and provide staff and materials.

- b) HPLD is planning focus groups. The meeting in Hudson will be September 10 from 6:00 – 7:00 PM in the Hudson Library. It was suggested that both Lochbuie and Keenesburg be invited to participate.
- c) The HPLD is holding board meetings around the county. The meeting at Hudson will be August 6 at 5:00 PM.

**OLD BUSINESS:**

- a) The Preliminary Budget discussion included: 1) There should always be one year in reserve. 2) We should budget for two people in Lochbuie. 3) Plan for two staff people in Keenesburg, 4) Satellite request.



**NEW BUSINESS:**

- a) Ellen Korthuis is resigning from the Board of Trustees. They are moving to Arvada. This is her last meeting. A farewell party will be held at the Pepper Pod on August 6 at 6:00 PM.
- b) The Keenesburg Fair parade is August 11. Join the parade at 8:00 AM.

**CORRESPONDENCE/PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** The meeting adjourned at 6:00 PM upon motion made by Ellen, seconded by Danette and carried.

Respectively Submitted: Sally Harms, Secretary

## Hudson Library Board Meeting



### Librarian's Report: August 15, 2018

a. Circ. : July 3442 pros 203 e 1390	Ytd 30,822
b. Patrons: July 5348	Ytd. 36,272
c. Computer uses 556	Ytd. 3,203
d. PCC 14	Ytd 95
e. Cards issued: 22	Ytd. 140
f. Fines & Fees \$90.55	Ytd. \$670.03
g. Coffee \$76.00	Ytd. \$505.35

h. Decommissioned bookmobile-discussion

i. Lochbuie- CORA request

j. Approve MOU for Lochbuie Senior Center. Use is temporary until new location is found

Application for board member

Chamber is selling raffle tickets to benefit scholarship fund

Valley Bank CD: \$98,161.47      Checking: \$2,716.07      MMkt \$118,386.16

Bank of Colorado:      Building \$11,999.19      MMkt \$8,060,120.17

library

Hudson Public Library

Agenda, September 19, 2018 at 5:00 pm

1. Call to order
2. Approve Minutes from meeting
3. Approve payment of bills
4. Librarian's Report
  - a) Welcome new board member Barb Baker
  - b) Art spot creative canvas, October 8, 6:00 -8:00 pm
  - c) Souper Book Club, October 18<sup>th</sup>, noon to 1:00 pm; soup provided.  
First book: "The Wife Between Us" by Greer Hendricks & Sarah Pekkanen
5. Old Business
  - a) Bookmobile update
  - b) Lochbuie update
6. New Business
  - a) Quote for new furniture
  - ~~b) Quote for irrigation system on north side of building~~
7. Correspondence and Patron Comments
8. Adjourn

Next Meeting – October 17, 2018 at 5:00 pm

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
DATE: August 15, 2018**

**CALL TO ORDER:** Chairperson Jo Bowen at 5:00 pm

**TRUSTEES PRESENT:** Cathy Bollers, Jo Bowen, Carol Bryant, Sally Harms, Danette Kramer and Leonard Roskop. Also present were Terri Redden, Library Director and Judy McGill representing the Town of Hudson.

**MINUTES:** Upon motion made by Leonard, seconded by Danette and carried, the minutes for the July 18 meeting were approved.

**FINANCIAL REPORT:**

**Valley Bank: Money Market:** \$118,386.16 **CD:** \$98,161.47 **Checking:** \$2,716.07

**TBK Bank: Money Market:** \$8,060,120.17 **Building Acc:** \$11,999.19

Bills were discussed and upon motion made by Leonard, seconded by Carol and approved, the bills were approved for payment.

**LIBRARIAN'S REPORT: Circulation:** 3442 (interlibrary loans) & e: 1390 **Patrons:** 5348  
**Computer Uses:** H: 556 **LB:** 14 **Cards issued:** 22 **Cards renewed online:** **Fines and Fees collected:** \$90.55 **Book Sales:** **Copies:** **Fax:** **Coffee:** \$76.00

- a) Keenesburg Mayor, Ken Gfeller, reported on Keenesburg's plans for use of the old elementary school building in town. The town will buy the building for \$1.00 and will purchase the old Admin building. DU architect students are drawing plans including space for a library. The plans will be completed by March, 2019. The town would like a branch library and wants to talk to our Trustees about possibilities. The Town and The Wild Country RV Park near Keenesburg would use a library and computer center.
- b) Terri reminded everyone about the HPLD FOCUS Group meeting Sept. 10 from 6:00 – 7:00 pm in the Library meeting room. This will be the time to discuss Keenesburg and Lochbuie plans.

**OLD BUSINESS:**

- a) The budget for 2019 was discussed. Upon motion made by Cathy, seconded by Danette and carried the 2019 budget was approved.
- b) Barbara Beth Baker's application for the Library Board Trustee vacancy was reviewed. It will be sent to the Town Council for approval.

**NEW BUSINESS:**

- a) 2008 Chevy Van used as a HPLD bookmobile is going to be donated to a library that has a plan for its use. Terri suggested it could be a mobile Tech Lab. A teacher/driver would have to be hired. Terri and Leonard will get information about the van.



- b) There has been a CORA request from Lochbuie to HPLD Director Matt Hort. The Attorneys are discussing it.
- c) A new MOU is needed to allow keeping the Lochbuie Computer Center open in the LB Senior Center until a new location is established. Upon motion made by Leonard, seconded by Carol and carried the new MOU was accepted.
- d) Alison Gustafson has been hired as staff to work one day per week starting September 10.

**CORRESPONDENCE/PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** Upon motion made by Danette, seconded by Leonard and carried the meeting was adjourned at 6:05 pm.

Respectively Submitted: Sally Harms, Secretary

Library

# Hudson Library Board Meeting



September 19, 2018

## 1. Librarian's Report:

a. Circ.: August 2,973 e 1,362 pro 424	Ytd 35, 581
b. Patrons: August 5,302	Ytd. 41,574
c. Computer uses H 532	Ytd. 3,735
d. PCC L 15	Ytd 110
e. Cards issued: 22	Ytd. 162
f. Fines & Fees \$183.17	Ytd. \$853.20
g. Coffee \$106.15	Ytd. \$611.50

h. Welcome new board member: Barb Baker

i. Quote for new furniture

We have a need to update board roster regarding years left on terms. Whose terms need approval from the town?

ask  
Luntz & Home  
focus  
group -  
any discussion?

7000-covered building  
park-town  
works

Old business: 1. Bookmobile update - Leonard = Fire Station  
Grant from school - possible use  
2. Lochbuie update

Hudson Adult events: Souper book club, October 18<sup>th</sup>, noon to 1:00. Soup

provided. The Wife Between Us - Greer Hendricks + Sarah Pekkanen

Art spot creative canvas October 8<sup>th</sup> 6-8

When do we  
update policies?

Valley Bank CD: \$98,161.47 Checking: \$2,716.28 MMkt \$118,401.24

low  
revenue #

Bank of Colorado: Building \$18,471.36 MMkt \$8,180,761.04

student advocacy grant - school

*Library*

**Hudson Public Library**

**Agenda, October 17, 2018 at 5:00 pm**

1. Call to order
2. Approve Minutes from meeting
3. Approve payment of bills
4. Librarian's Report
  - a) Christmas painting party for staff and board, December 6 from 6-8 pm
  - b) HPLD meeting to be held in Hudson 1/21/2019 @ 5:00 pm
5. Old Business
  - a) Update on board appointments
6. New Business
  - a) New policies information to reflect what district uses
  - b) Policy review in January?
7. Correspondence and Patron Comments
8. Adjourn

Next Meeting – November 21, 2018

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
DATE: September 19, 2018**

**CALL TO ORDER:** 5:10 pm by Vice-Chairperson Danette Kramer

**TRUSTEES PRESENT:** Barb Baker, Cathy Bollers, Jo Bowen, Carol Bryant, Sally Harms, Danette Kramer and Leonard Roskop. Also present were Terri Redden, Library Director and Judy McGill, representing the Town of Hudson. Jo Bowen arrived late.

**MINUTES:** Upon motion made by Cathy, seconded by Leonard and carried, the minutes of the August 15, 2018 meeting were approved.

**FINANCIAL REPORT:**

**Valley Bank: Money Market:** \$118,401.24 **CD:** \$98,161.47 **Checking:** \$2,716.28  
**Bank of Colorado: Money Market:** \$8,180,761.04 **Building Acc:** \$18,471.36. Bills were discussed and upon motion made by Leonard, seconded by Cathy and carried, the bills were approved for payment. Terri reported that because the bills are now paid by the town, Marcie has difficulty pulling our bills from the town report. It was suggested that Marcie just print the Library Ledger for approval of bills by the Board.

**LIBRARIAN'S REPORT: Circulation:** 2,973 (interlibrary loans) & e: 1,362 **pro:** 424  
**Patrons:** 5,302 **Computer Uses:** H: 532 **LB:** 15 **Cards issued:** 22 **Cards renewed online:** **Fines and Fees collected:** \$183.17 **Book Sales:** **Copies:** **Fax:** **Coffee:** \$106.15

- a) Barb Baker, our new Board Trustee was introduced
- b) The HPLD Focus Group meeting in Hudson had very interesting discussion with lots of good ideas. HPDL Director Matthew Hort will put the ideas gathered at all the Focus Groups into a long-range plan.
- c) Upcoming adult events include a Souper Book Club, October 18 from noon to 1:00 pm discussing the book *The Wife Between Us* with a soup lunch. Art Spot Creative Canvas event will be October 8 from 6 – 8 pm.

**OLD BUSINESS:**

- a) Terri and Leonard have checked out the 2008 Chevy Van which will be given to us from HPLD. It has 37,000 miles and is ten years old. It will have shelves and racks for books and the logo will be changed to our Library signage. The van will be available on October 16.

The High School is writing a grant to provide computers for students who need them. The van could be converted into a mobile computer lab to be taken to areas where students could come to use the computer equipment. Leonard mentioned that a Light Duty Garage is available at Farm and Home Lumber for \$7,000.00 if needed for the van.

- b) The Lochbuie Senior Center did not sign the MOU for the PCC Center so the equipment has been taken out and stored.
- c) There has been no new information on the Lochbuie CORA request to the HPLD.

**NEW BUSINESS:**

- a) Furniture is needed for the Library. The Library Store TLIS bid is \$3,483.79; the Demco bid is \$6,673.00 for a total of \$10,156.91. Upon motion made by Danette, seconded by Leonard and carried, purchase of the furniture was approved.
- b) It was decided that the irrigation system on the north side of the building is not needed.
- c) The Keenesburg Town plans for the use of the old Keenesburg High School building will include space for a library.
- d) Updated information is needed on the terms of the Board members. Judy will get the information on terms and when each Board Member's term expires.

**CORRESPONDENCE/PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** Upon motion made by Danette, seconded by Carol and carried the meeting adjourned at 6:10 pm.

Respectively Submitted: Sally Harms, Secretary

# Hudson Library Board Meeting



## 1. Librarian's Report

a. Circ.: CKO 2,731 e 1305 pro 223	Ytd 39,840
b. Patrons: 4,304	Ytd. 45,878
c. Computer uses 417	Ytd. 4,152
<del>d. [unclear]</del>	<del>Ytd. [unclear]</del>
e. Cards issued: 26	Ytd. 188
f. Fines & Fees \$33.29	Ytd. \$886.49
g. Coffee \$64.65	Ytd. \$676.15

h. Christmas painting party for board and staff, 12/6/18 @ 6-8 *Thursday*

i. HPLD meeting here, 1/21/~~2018~~<sup>2019</sup> @ 5:00

bookmobile questions

*Kevin Harms* }  
*Sallys Son* }  
*Dave or Nick Powers* }  
*Madsen* }

Valley Bank CD: \$98,161.47      Checking: \$2,716.54      MMkt \$118,414.86

Bank of Colorado:      Building \$17,666.15      MMkt \$8,184,035.15

*Board appt. Sally - November*  
*Jo + Cathy - November*

*Silver*

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
DATE: October 17, 2018**

**CALL TO ORDER:** 5:00 pm by Chairperson Jo Bowen.

**TRUSTEES PRESENT:** Jo Bowen, Barb Baker, Sally Harms, Danette Kramer and Leonard Roskop. Also present were Terri Redden, Library Director and Judy McGill, representing the Town of Hudson. Cathy Bollers and Carol Bryant were absent.

**MINUTES:** Upon motion made by Leonard, seconded by Danette and carried the minutes of the September 19 meeting were approved.

**FINANCIAL REPORT:**

**Valley Bank: Money Market:** \$118,414.86 **CD:** \$98,161.47 **Checking:** \$2,716.54

**Bank of Colorado: Money Market:** \$8,184,035.15 **Building Acc:** \$17,666.15

The bills were discussed and upon made by Leoanrd, seconded by Barb and carried, the bills were approved for payment.

**LIBRARIAN'S REPORT: Circulation: (Interlibrary loans) 2,731 e: 1305 pro: 223  
Patrons: 4,304 Computer Uses: H: 417 LB: Cards issued: 26 Cards renewed online:  
Fines and Fees collected: \$33.29 Book Sales: Copies: Fax: Coffee: \$64.65**

- a) There will be a painting party in the Community Room for board and staff, 12/6/18 from 6:00 – 8:00 pm. No spouses included.
- b) HPLD board meeting at Hudson, Monday, 1/21/2018 @ 5:00 pm.
- c) There was discussion about the bookmobile van and how to store it. If a garage is needed it would have to have electricity and locking doors. Three bids should be obtained.

**OLD BUSINESS:**

- a) Board members with terms expiring must attend a Town Board Meeting. Cathy, Sally and Jo attend in November. The terms are 5 years.

**NEW BUSINESS:**

- a) Policy will be discussed and revised in January. Add rules for service dogs to follow HPLD policy.
- b) The notary will be taken off the policy but Tami will continue to take notary requests.
- c) The preliminary revenue report for 2019 is \$2,106,491.12

**CORRESPONDENCE/PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** Upon motion made by Leonard, seconded by Barb and carried, the meeting was adjourned at 5:40 pm.

Respectively Submitted: Sally Harms, Secretary



Library

Hudson Public Library

Agenda, November 28, 2018 at 5:00 pm

1. Call to order
2. Approve Minutes from meeting
3. Approve payment of bills
4. Librarian's Report
5. Old Business
  - a) Reviews and salaries
  - b) Painting class, 12/6 @ 5:00, please sign up to bring a dessert or salad/vegetable dish
6. New Business
  - a) Strategic Plan for District
  - b) Service area for Hudson, history of District set-up – Judy McGill
  - c) Keenesburg meeting
7. Correspondence and Patron Comments
8. Adjourn

Next Meeting – December <sup>6</sup> 2018 at 5:00 pm

1. reviews and salaries
2. Strategic Plan for district
3. service area for Hudson, history of district set up from Judy Mc

FYI  
Keenesburg meeting

# Hudson Library Board Meeting

NOVEMBER

## 1. Librarian's Report: November 28, 2018

a. Circ. : October 2,930 e 1,377 pro 213	Ytd 44,360
b. Patrons: October 5,037	Ytd. 50,915
c. Computer uses 462	Ytd. 4,614
e. cards issued: 23	Ytd. 211
f. Fines & Fees \$41.64	Ytd. \$928.13
g. Coffee \$95.36	Ytd. \$771.51

h. Reviews and salaries

i. Questions about our district set-up

j. Christmas in Keenesburg , 12/1 from 2-5 at town hall on Main St.

reminder: Christmas party for staff and board. Pot luck starts at 5:00, please bring dessert or salad, painting from 6-8

Valley Bank CD: \$98,161.47 Checking: \$2,716.75 MMkt \$118,430.92

Bank of Colorado: Building \$8,125,725.03 MMkt \$17,252.84

*Meta*

## Hudson Library Board Meeting

### 1. Librarian's Report: No Meeting for December

a. Circ. : November 2,684 e 1313 pro 234	Ytd 8,457 <i>48,591</i>
b. Patrons: November 4,009	Ytd. 54,924
c. Computer uses 373	Ytd. 4,987
e. cards issued: 9	Ytd. 220
f. Fines & Fees \$80.00	Ytd. \$1,008.13
g. Coffee \$84.05	Ytd. \$855.56

No meeting

Valley Bank CD:      Checking:      MMkt

Bank of Colorado:      Building      MMkt