

*Library*

**HUDSON PUBLIC LIBRARY**

**AGENDA January 16, 2008**

- 1. CALL TO ORDER**
- 2. APPROVE MINUTES FROM NOVEMBER MEETING**
- 3. APPROVE PAYMENT OF BILLS**
- 4. LIBRARIANS REPORT**
- 5. OLD BUSINESS:**
- 6. NEW BUSINESS:**
- 7. CORRESPONDENCE and PATRON COMMENTS:**
- 8. ADJOURN**

**Next Meeting – Wednesday, February 20, 2008 at 5:00 PM**

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
November 28, 2007**

**CALL TO ORDER:** Carol Bryant called the meeting to order at 6:00 pm.

**TRUSTEES PRESENT:** Carol Bryant, Cathy Bollers, Joann Dunker, Ellen Korthuis, Maureen Lockette and Dot Sarchet were present. Judy McGill from the town of Hudson attended. Librarians Terri Redden and Bev Judd were also present.

Before the meeting, the staff prepared a delicious meal which was enjoyed by the board members and staff. Thank you to Terri, Bev, Marcie Weeks, Tami Crossen, and Elaine McIrvin.

**MINUTES:** The minutes from the October meeting were approved with a motion from Maureen and a second from Ellen.

**FINANCIAL REPORT:** Money Market: \$502,134.97 Checking: \$6,758.47 CD: \$164,246.38 Maintenance & Repair Fund: \$6,314.49 The bills for October were \$9,312.99. The \$405 payment to Valley Heating will be moved from Capital Outlay to Building Fund. A motion from Joann and a second from Dot approved the modified financial report and payment of the November bills.

**LIBRARIAN'S REPORT:** Circulation for October: 2,749 and 601 (interlibrary loans); Patrons: 1,316; Cards Issued: 50; Fines Collected: \$109.34; Book Sales: \$16.30; Copies: \$43.10.

**OLD BUSINESS:**

- a) The IGA was approved and signed by the Hudson Town Board on November 7<sup>th</sup>. The WLD signed the IGA and returned it to Terri, who placed the IGA in the safe deposit box.

**NEW BUSINESS:**

- a) Terri presented a draft of the Services Provided to Member Libraries Participating in the WLD for 2008.
- b) Terri informed us that member libraries can apply for grants from the WLD Foundation.
- c) A motion to give \$25 checks to the cleaning, lawn care, and snow removal people, and the two couriers was made by Dot and seconded by Joann. Motion passed.
- d) The staff attended the CAL conference and obtained valuable training. Terri is a member and receives the CAL publications. She will get more information on the trustee training.
- e) The soft grand opening for the new Erie Library is January 5<sup>th</sup> with the public grand opening on January 12<sup>th</sup>. The soft grand opening for the Carbon Valley Library is March 3<sup>rd</sup> with the public opening on March 15<sup>th</sup>.
- f) We discussed installing a storage shed. We will check the condo agreement and the town for guidelines.
- g) A motion from Maureen and a second from Ellen to cancel the December meeting was approved.
- h) A motion from Maureen and a second from Joann to pay Terri a \$75 Christmas bonus and the four part time staff a \$50 bonus was approved.
- i) Our next meeting will be Wednesday, January 16<sup>th</sup> at 4:30 pm at the library. We will complete the staff evaluations before the regular meeting.
- j) A letter from Dot Sarchet was read. She will be moving to Greeley and will resign from the board. We thanked Dot for her service to the library and expressed our disappointment that she will be resigning. Terri will post a notice for a new board member in the library and town hall.

**CORRESPONDENCE / PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** A motion from Maureen and a second from Ellen adjourned the meeting at 6:50 pm.

Respectively submitted: Cathy Bollers, secretary

**HUDSON PUBLIC LIBRARY**

**AGENDA February 20, 2008**

- 1. CALL TO ORDER**
- 2. APPROVE MINUTES FROM JANUARY MEETING**
- 3. APPROVE PAYMENT OF BILLS**
- 4. LIBRARIANS REPORT**
- 5. OLD BUSINESS:**
- 6. NEW BUSINESS:**
- 7. CORRESPONDENCE and PATRON COMMENTS:**
- 8. ADJOURN**

**Next Meeting – Wednesday, March 19, 2008 at 5:00 PM**

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
January 16, 2008**

**CALL TO ORDER:** Carol Bryant called the meeting to order at 5:00 pm.

**TRUSTEES PRESENT:** Lucile Arnusch, Carol Bryant, Cathy Bollers, Joann Dunker, and Ellen Korthuis were present. Judy McGill from the town of Hudson attended. Librarians Terri Redden, Marcie Weeks, Tami Crossen and Elaine McIrvin were also present.

**MINUTES:** The minutes from the November meeting were approved with a motion from Ellen and a second from Joann.

**FINANCIAL REPORT: Money Market:** \$484,350.30 **Checking:** \$7,444.58 **CD:** \$166,895.37 **Maintenance & Repair Fund:** \$6,330.12 The bills for December were \$10,126.28. A motion from Lucile and a second from Cathy approved the financial report and payment of the December bills. The bills for January were \$6,852.26. A motion from Joann and a second from Ellen approved the financial report and payment of the January bills.

**LIBRARIAN'S REPORT:** Circulation for November: 2,508 and 448 (interlibrary loans); Patrons: 1,026; Cards Issued: 21; Fines Collected: \$117.85; Book Sales: \$10.29; Copies: \$28.05. Circulation for December: 2,179 and 399 (interlibrary loans); Patrons: 894; Cards Issued: 13; Fines Collected: \$60.55; Book Sales: \$22.75; Copies: \$11.40.

**OLD BUSINESS:**

- a) Terri provided updated information on the IGA. Platteville and Johnstown have signed. The Ault library board has approved, and the town attorney is reviewing the document. WLD Executive Director Janine Reid sent Terri the Appendix B - Services Provided to Member Libraries Participating in the WLD for 2008.
- b) A Friends of the Library group would have non-profit status through the WLD Foundation. Other libraries reported difficulty in recruiting members.
- c) Terri reported that the 2008 Revenue line item in our budget has changed from \$399,198.96 to \$398,198.96
- d) Lucile reported on the WLD Big Read. She shared that the Big Read had 8,985 participants, and 33 events were held in the county. A letter from Janine reported that the WLD will be applying for another grant from the National Endowment of the Arts (NEA).
- e) Lucile attended the grand opening for the new Erie Library and recommended that we visit the facility. The grand opening for the Carbon Valley Library will be in February or March.
- f) Joann checked the Condo Agreement about building a storage shed. The agreement states that personal items cannot be stored north of the building.
- g) Terri will contact Town Administrator Joe Racine about the approval from the state for installing a sign along Highway 52.

**NEW BUSINESS:**

- a) The district is changing the wireless server to Qwest DSL for a speed increase of five times. The district is paying for one year of service, and we pay for the licensing.
- b) We discussed purchasing an ad in the Weld Central yearbook. A motion from Joann with a second from Ellen to purchase a ¼ page ad in the 2007-2008 Weld Central yearbook for \$110 was approved.
- c) We reviewed the board member interest letters from Betsy Dumpf, Sally Harms, and Leonard Roskop. A motion from Lucile with a second from Joann to recommend Sally for the position was

approved. The letters of interest and a letter from our board will be submitted to the Hudson Town Board.

- d) A motion from Lucile with a second from Joann for 5% raises effective January 1, 2008 for all the staff was approved.
- e) We will celebrate Marcie Weeks' 70<sup>th</sup> birthday on January 31<sup>st</sup> at 9:00 at the library.
- f) Joann invited us to her home for a dinner to recognize Dot Sarchet's contributions to the library. A motion from Ellen with a second from Joann to purchase a \$50 gift certificate for Dot was approved.

**CORRESPONDENCE / PATRON COMMENTS:**

Thank you notes were read.

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** A motion from Ellen and a second from Joann adjourned the meeting at 5:55 pm.

After the meeting, Carol met with each staff member to discuss their appraisal and raise.

Respectively submitted: Cathy Bollers, secretary

**HUDSON PUBLIC LIBRARY**

**AGENDA March 19, 2008 at 4:45 pm**

- 1. CALL TO ORDER**
- 2. APPROVE MINUTES FROM FEBRUARY MEETING**
- 3. APPROVE PAYMENT OF BILLS**
- 4. LIBRARIANS REPORT**
- 5. OLD BUSINESS:**
- 6. NEW BUSINESS:**
- 7. CORRESPONDENCE and PATRON COMMENTS:**
- 8. ADJOURN**

**Next Meeting – Wednesday, April 16, 2008 at 5:00 PM**

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**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
February 20, 2008**

**CALL TO ORDER:** Carol Bryant called the meeting to order at 5:08 pm.

**TRUSTEES PRESENT:** Carol Bryant, Joann Dunker, Sally Harms, Ellen Korthuis, Maureen Lockette, and Cathy Bollers were present. Judy McGill from the town of Hudson attended. Librarians Terri Redden and Bev Judd were also present.

**MINUTES:** Under old business the following was modified – “Terri reported that the 2008 Revenue line in the budget has changed to \$398,198.96 from \$298,501.21.” The corrected minutes from the January meeting were approved with a motion from Ellen and a second from Joann.

**FINANCIAL REPORT: Money Market: \$477,407.59 Checking: \$7,813.01 CD: \$168,685.47 Maintenance & Repair Fund: \$6,338.07** The bills for February were \$11,233.78. The property insurance of \$1,311.00 was paid. Edie will reimburse the library one third of the amount. A motion from Joann and a second from Ellen approved the financial report and payment of the February bills.

**LIBRARIAN’S REPORT:** Circulation for January: 3,048 and 627 (interlibrary loans); Patrons: 1,348; Cards Issued: 33; Fines Collected: \$81.90; Book Sales: \$25.84; Copies: \$45.25

**OLD BUSINESS:**

- a) Terri talked to Edie about selling her third of the building to the library. For the first time Edie responded that she will think about selling.
- b) Terri distributed copies of the “Appendix B - Services Provided to Member Libraries Participating in the WLD for 2008” to the board members.
- c) The grand opening for the Carbon Valley Library will be on March 15<sup>th</sup>.

**NEW BUSINESS:**

- a) Sally Harms was approved by the Hudson Town Board for the library board position. We welcomed Sally to the board.
- b) We discussed purchasing an ad on the Weld Central spring poster. A motion from Joann with a second from Maureen to purchase a 2½ inch ad on the Weld Central spring sports poster for \$209.95 was approved.
- c) The Anthem health insurance through the town of Hudson will be increasing by 30% on March 1, 2008. We reviewed the cost for the various plans and decided to continue with Plan 1. A motion from Ellen with a second from Joann to continue to pay Terri’s insurance was approved. The cost for Terri’s medical insurance will increase to \$970/month and the dental will not change.
- d) The library held an essay contest on “Why I Love My Library”. We agreed to award cash prizes to the top two winners in the children, teen, and adult categories.
- e) We discussed lowering the copy fees to be comparable with the district. A motion from Maureen with a second from Joann to lower the copy fee from \$.25 to \$.10 per copy was approved.
- f) The zone valve and an electronic part failed on the furnace causing the boiler to overflow and leak into the basement. Ron Redden and Kennedy Heating have been working on the furnace. A thank you note will be sent to Ron for his service to the library.
- g) Terri provided a summary of the library happenings for 2007. Some of the information was printed in the newspapers and Hudson newsletter.
- h) Our next meeting will be Wednesday, March 19<sup>th</sup> at 4:45 pm at Joann’s home. Following our meeting we will have a dinner to recognize Dot Sarchet’s contribution to the library. The library will close at 4:30 pm.



**CORRESPONDENCE / PATRON COMMENTS:**

Valley Bank sent a thank you and box of candy.

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** A motion from Joann and a second from Maureen adjourned the meeting at 5:55 pm.

Respectively submitted: Cathy Bollers, secretary

After the meeting was adjourned, WLD Executive Director Janine Reid and WLD Board President Brian Larson arrived at the library to meet with the board. Terri, Joann, and Cathy met with them.

We shared how our patron and circulation numbers have been increasing every year. They asked us about the possibility of either increasing our current space or building a new building. We updated them on the discussions with Edie and the slow progress in planning for a new building. We discussed the need for community meeting space.

Terri shared that the library is providing more programs to the patrons and is working more with the schools. Janine talked about meeting with the RE-3J school superintendent and reported on the demographic changes in our area.

She invited us to the Carbon Valley Library grand opening on March 15<sup>th</sup> at 10:00 am. The district will keep the building in Frederick for storing special collections.

The internet line speed will double by June. Carbon Valley will be a hub with servers.

A library kiosk in Galeton provides lock boxes for books, telephone, and internet connections. The cost for the pilot program was covered by a \$20,000 grant, plus \$20,000 from the district.

RFID is working at a 95% level in the new library at Erie.

Brian asked about our building fund. We told him that we do not have a specific building fund. Then he asked to see our account balances since they are public record. We showed him the account balances.

**HUDSON PUBLIC LIBRARY**

**AGENDA April 16, 2008 at 5:00 pm**

- 1. CALL TO ORDER**
- 2. APPROVE MINUTES FROM MARCH MEETING**
- 3. APPROVE PAYMENT OF BILLS**
- 4. LIBRARIANS REPORT**
- 5. OLD BUSINESS:**
- 6. NEW BUSINESS:**
- 7. CORRESPONDENCE and PATRON COMMENTS:**
- 8. ADJOURN**

**Next Meeting – Wednesday, May 21, 2008 at 5:00 PM**

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
March 19, 2008**

**CALL TO ORDER:** Carol Bryant called the meeting to order at 5:00 pm. We met at Joann Dunker's home. Following the meeting we enjoyed dinner with Dot Sarchet to recognize her contributions to the library.

**TRUSTEES PRESENT:** Carol Bryant, Joann Dunker, Sally Harms, Ellen Korthuis, and Cathy Bollers were present. Judy McGill from the town of Hudson attended. Librarians Terri Redden, Elaine McIrvin, Tami Crossen, and Bev Judd were also present.

**MINUTES:** The minutes from the February meeting were approved with a motion from Ellen and a second from Sally.

**FINANCIAL REPORT:** Money Market: \$526,605.84 Checking: \$8,125.70 CD: \$168,685.47 Maintenance & Repair Fund: \$6,342.52 The bills for March were \$9,108.09. A motion from Joann and a second from Cathy approved the financial report and payment of the March bills.

**LIBRARIAN'S REPORT:** Circulation for February: 2,584 and 557 (interlibrary loans); Patrons: 1,294; Cards Issued: 28; Cards renewed online: 34; Fines Collected: \$30.85; Book Sales: \$17.02; Copies: \$33.29

**OLD BUSINESS:**

- a) We will have officer elections at the April meeting.
- b) The "Why I Love My Library" essay contest winners' pictures and essays were printed the *Lost Creek Guide* newspaper.
- c) The furnace has been repaired.

**NEW BUSINESS:**

- a) We discussed purchasing two laptop computers. One patron computer needs to be replaced and providing a laptop for adult usage in a private area would be beneficial for the patrons. By replacing the monitor on one of the old computers it would be available to patrons for only catalog access. A motion from Joann with a second from Sally to purchase two laptop computers and one monitor for not more than \$3,500 was approved. Terri will order the equipment through the district.
- b) Tami, Bev, and Elaine will attend the CLIC spring workshop.
- c) Bev has been attending the adult services workshops and has gained ideas for our adult patrons. Bev and the staff planned afternoon teas with hostess Nancy Stern on March 8<sup>th</sup> and 22<sup>nd</sup>.
- d) Tami and Elaine shared the importance of their meetings with Platteville and Ft. Lupton staff to discuss Summer Reading. They have selected the Bug's Eye View program, which will kickoff on June 2<sup>nd</sup>. The Museum of Nature & Science will present two programs. The age groups will be preschool – 2<sup>nd</sup> grade, 3<sup>rd</sup> & 4<sup>th</sup> grades, 5<sup>th</sup> & 6<sup>th</sup> grades, and preteens.

**CORRESPONDENCE / PATRON COMMENTS:**

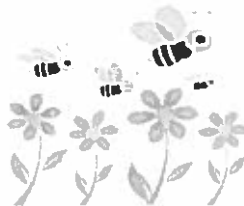
Thank you card from Wayne and Joann Dunker was shared

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** A motion from Ellen and a second from Sally adjourned the meeting at 6:00 pm.

Respectively submitted: Cathy Bollers, secretary  
HPLMinutes03-19-2008

# Hudson Library Board Meeting



May 21, 2008

## 1. Librarian's Report:

a. Circ. April 3005 ILL 531	YTD 14,074
b. Patrons: April 1558	YTD 5765
c. Cards issued: April Adult, New 12	YTD 95
d. Cards issued: April Juvenile, New 13	YTD 54
e. Card renewed online : April, New 34	YTD 124
f. Fines collected: April \$52.10	YTD \$271.53
g. Book sales: April \$36.02	YTD \$110.23
h. Copies: April \$42.65	YTD \$181.29
i. Lawyer hired to examine Colorado Library Law	
j. Laptop policy	
k. Unlimited renewals	
l. High school sports poster ad 2 ½ x 4 \$214.95, for fall sports	

Elections tonight

Old business : Edies bill paid in full.

Corrections- March patrons change to 1565 YTD 4207

CD \$ 170,462.12  
Money Market \$ 725,935.63

Checking \$ 7,336.86  
M&R \$ 6,348.48

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
September 17, 2008**

**CALL TO ORDER:** Carol Bryant called the meeting to order at 5:00 pm.

**TRUSTEES PRESENT:** Carol Bryant, Joann Dunker, Sally Harms, and Cathy Bollers were present. Judy McGill from the town of Hudson attended. Librarians Terri Redden and Bev Judd were also present.

**MINUTES:** The minutes from the August meeting were approved with a motion from Joann and a second from Sally.

**FINANCIAL REPORT:** Money Market: \$745,611.60 Checking: \$7,245.35 CD: \$170,648.64 Maintenance & Repair Fund: \$6,359.27 The bills for September were \$8,055.05. A motion from Joann and a second from Sally approved the financial report and payment of the September bills.

**LIBRARIAN'S REPORT:** Circulation for August: 4,399 and 528 (interlibrary loans); Patrons: 1,726; Cards Issued: 33; Cards renewed online: 31; Fines Collected: \$44.61; Book Sales: \$42.82; Copies: \$44.05

**OLD BUSINESS:**

- a) Edie Pittman accepted our offer of \$135,000 to purchase Unit 3 at 575 Main St. We reviewed the Security Title document and the contract. The Hudson town attorney reviewed the title document and prepared the contract. The building inspection will be completed by September 26<sup>th</sup>, and the closing will be October 2<sup>nd</sup>. The board president and treasurer will attend the closing.
- b) We discussed the proposed 2009 budget. We increased the capital expenditures to \$100,000 and the building fund to \$100,000 to cover the costs for the remodeling.
- c) The new board member letters from Betsy Dumph and Shanna Johnson were given to Judy for the Hudson Town Board's review.

**NEW BUSINESS:**

- a) Terri has organized the High Plains Library District library tour for Friday, October 10<sup>th</sup>. We will meet at the library at 8:00 am.
- b) The Hudson town administrator Joe Racine asked that a HPL board member attend the town board meeting on Wednesday, October 1<sup>st</sup> at 7:00 pm to explain are plans for the library building. Cathy and Terri will attend the meeting.

**CORRESPONDENCE / PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** A motion from Sally and a second from Joann adjourned the meeting.

Respectively submitted: Cathy Bollers, secretary

*Library*

**HUDSON PUBLIC LIBRARY**

**AGENDA November 19, 2008 at 5:00 pm**

- 1. CALL TO ORDER**
- 2. APPROVE MINUTES FROM OCTOBER MEETING**
- 3. APPROVE PAYMENT OF BILLS**
- 4. LIBRARIANS REPORT**
- 5. OLD BUSINESS:**
- 6. NEW BUSINESS:**
- 7. CORRESPONDENCE and PATRON COMMENTS:**
- 8. ADJOURN**

**Work Session – Wednesday, December 3, 2008 at 5:00 PM**

**Next Meeting – Wednesday, December 17, 2008 at 5:00 PM**

**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
October 15, 2008**

**CALL TO ORDER:** Ellen Korthuis called the meeting to order at 5:20 pm.

**TRUSTEES PRESENT:** Carol Bryant, Joann Dunker, Sally Harms, Shana Johnson, Ellen Korthuis, Maureen Lockette, and Cathy Bollers were present. Judy McGill from the town of Hudson attended. Librarians Terri Redden was also present.

**MINUTES:** The minutes from the September meeting were approved with a motion from Joann and a second from Ellen.

**FINANCIAL REPORT: Money Market:** \$663,960.42 **Checking:** \$14,200.00 **CD:** \$170,648.64  
**Maintenance & Repair Fund:** \$6,361.80 The bills for October were \$9,412.11. A motion from Carol and a second from Maureen approved the financial report and payment of the October bills.

**LIBRARIAN'S REPORT:** Circulation for September: 2,807 and 579 (interlibrary loans); Patrons: 1,451; Cards Issued: 20; Cards renewed online: 31; Fines Collected: \$67.64; Book Sales: \$26.51; Copies: \$47.20

**OLD BUSINESS:**

- a) On October 2<sup>nd</sup> Ellen, Joann, and Terri attended the closing for our purchase of Unit 3 at 575 Main St. from Edie Pittman. We decided to meet every other week for work sessions to discuss the building remodel. Terri will collect estimates for building repairs before our October 29<sup>th</sup> session. Since Terri will have additional responsibilities, she will ask Tami Crossen to work more hours.
- b) Terri thanked Bev Judd, Bud and Carol Bryant for setting up for the Adult Summer Reading program.
- c) A motion from Joann and a second from Ellen approved the proposed 2009 budget, which will be submitted to the Hudson Town Board.
- d) Joann thanked Terri for organizing the High Plains Library District library tour. We enjoyed visiting Ault, Eaton, Johnstown, Platteville, and Carbon Valley libraries.

**NEW BUSINESS:**

- a) We welcomed Shana Johnson as a new board member.
- b) Before the meeting we met with Beth Hagar of Group3 Planners, LLC to discuss the building remodeling.
- c) We discussed moving \$500,000 from money market to CDs. A motion from Maureen and with a second from Joann to move \$500,000 from the money market to a \$300,000 CD at Valley Bank and \$200,000 to Call a Trust was approved.

**CORRESPONDENCE / PATRON COMMENTS:**

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** A motion from Carol and a second from Joann adjourned the meeting.

On October 30<sup>th</sup>, we approved \$4,897 for Dave Bains to install a vapor barrier in the crawl space and \$390 for Jerry Van Riper to correct the drainage problem.

Respectively submitted: Cathy Bollers, secretary  
HPLMinutes10-15-2008

*Library*

**HUDSON PUBLIC LIBRARY**

**AGENDA December 17, 2008 at 5:00 pm**

- 1. CALL TO ORDER**
- 2. APPROVE MINUTES FROM NOVEMBER MEETING**
- 3. APPROVE PAYMENT OF BILLS**
- 4. LIBRARIANS REPORT**
- 5. OLD BUSINESS:**
- 6. NEW BUSINESS:**
- 7. CORRESPONDENCE and PATRON COMMENTS:**
- 8. ADJOURN**

**Work Session – Wednesday, January 7, 2009 at 5:00 PM**

**Next Meeting – Wednesday, January 21, 2009 at 5:00 PM**



**HUDSON PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
November 19, 2008**

**CALL TO ORDER:** Ellen Korthuis called the meeting to order at 5:00 pm.

**TRUSTEES PRESENT:** Joann Dunker, Sally Harms, Shana Johnson, Ellen Korthuis, and Cathy Bollers were present. Judy McGill from the town of Hudson attended. Librarian Terri Redden was also present.

**MINUTES:** The minutes from the October meeting were approved with a motion from Ellen and a second from Sally.

**FINANCIAL REPORT:** Money Market: \$655,265.49 Checking: \$7,869.77 CD: \$173,508.36 Maintenance & Repair Fund: \$6,364.67 The bills for November were \$17,622.65. A motion from Sally and a second from Joann approved the financial report and payment of the November bills.

**LIBRARIAN'S REPORT:** Circulation for October: 3,537 and 593 (interlibrary loans); Patrons: 1,709; Cards Issued: 39; Cards renewed online: 47; Fines Collected: \$209.03; Book Sales: \$8.74; Copies: \$56.25

**OLD BUSINESS:**

- a) Terri reported that the VanDyke Engineering report recommends adding supports for the wall in the crawl space. She explained the bids from three contractors. A motion from Joann and a second from Ellen to accept Jerry Van Riper's bid to install 8 columns and pads for \$16,100 was approved.
- b) Beth Hager will visit the library on November 21<sup>st</sup>. Terri had a copy of the agreement with Group3 Planners for the 1-2-3 Go! project for a cost of \$3,400 plus mileage expenses. Any additional work would be charged at \$100 per hour. The work will be completed by December 9<sup>th</sup>. Joann asked that we be notified before the \$3,400 is expended. A motion from Joann and a second from Sally to accept the agreement was approved.
- c) Joann reported that since our funds at Valley Bank are government funds, they are all insured. Judy will provide information about Call A Trust.

**NEW BUSINESS:**

- a) Terri will provide copies of the services provided by the district for 2009 at the December meeting.
- b) A motion from Shana and a second from Joann to purchase a 2009 Weld Central yearbook ad was approved.
- c) A motion from Shana and a second from Ellen to purchase five \$25 gift certificates was approved.
- d) Bev Judd has been training a 14 year old home-schooled volunteer to help in the library.

**CORRESPONDENCE / PATRON COMMENTS:** Thank you cards from a patron Marge Wagner and the 4-H club were shared.

**FUTURE AGENDA ITEM:**

**ADJOURNMENT:** A motion from Ellen and a second from Shana adjourned the meeting.

Respectively submitted: Cathy Bollers, secretary