



Request for Public Records

C.R.S. 24-72-101

PO Box 351
50 S Beech Street
Hudson, CO 80642

Phone: 303-536-9311
Fax: 303-536-4753
info@hudsoncolorado.org

Our goal is to assure prompt and equitable service to customers requesting access to public records. It is our policy to make public records available for public inspection at reasonable times unless such records are protected from disclosure by law. There are fees associated with requests for copies or requests that require significant resources.

Requester Name:	Date:
Mailing Address:	Email:
Signature:	Phone:
Detailed description of records requested:	

Fee Schedule:

Black & white printed copy (per standard 8 1/2" x 11" page)	\$.25 each									
Color copy (per standard 8 1/2" x 11" page)	\$.25 each									
Black and white or color printed copy (per legal size 8 1/2" x 14" page)	\$.25 each									
Black and white or color printed copy (per standard legal size 11" x 17" page)	\$.25 each									
Black and white or color printed copy (per oversized page larger than 11" x 17" not including GIS products)	Actual Town cost									
Cumulative staff time to search, retrieve, produce, reproduce and distribute records	First cumulative one hour: no charge After first cumulative one hour, \$33.50 per hour or portion thereof in 15-minute increments									
Information provided on electronic media	CD, DVD, audiotape, videotape or other electronic media - actual Town cost									
Mailing	Actual Town cost									
E-mail transmission	No charge									
Budget book or other large publication	Actual Town cost to produce the publication									
Firestone Municipal Code, Ordinances and periodic supplementation	Available through publisher, Colorado Municipal Code Company, Inc.									
Postage and packaging	Actual City cost									
Standard GIS products	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">11" x 17" Actual Cost</td> <td style="width: 33%;">18" x 24"</td> <td style="width: 33%;"></td> </tr> <tr> <td>24" x 36"</td> <td>36" x 48"</td> <td></td> </tr> <tr> <td>36" x 60"</td> <td>42" x 84"</td> <td></td> </tr> </table>	11" x 17" Actual Cost	18" x 24"		24" x 36"	36" x 48"		36" x 60"	42" x 84"	
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24" x 36"	36" x 48"									
36" x 60"	42" x 84"									

For Internal Office Use

Date request completed:	Amount prepaid: \$ _____
Approved: _____ Denied: _____	Balance due before release: \$ _____
If denied, provide reason(s):	Total Amount paid: \$ _____
	Notes: