

MINUTES
TOWN OF HUDSON- RECREATION AND EVENTS COMMITTEE
MEETING – April 13, 2023

CALL TO ORDER

Chairman Chavez called the meeting to order at 5:10 p.m.

Roll Call

Committee Members - Judy McGill
 Maria Chavez
 Laci Gregory

Absent: Lisa Buesgens
 Sarah Stadler

Staff: Culture and Relations Manager, Stephen Snow
 Town Manager, Bryce Lange

ADDITIONS TO AGENDA

None.

CITIZENS COMMENTS

None.

CONSENT AGENDA

- a. Approve REC Minutes – March 30, 2023
- b. Approve REC Financials – March 30, 2023

Motion was made by Committee Member McGill, seconded by Committee Member Chavez “To approve the consent agenda as submitted.”

The vote was as follows:

Aye: Committee Members McGill, Chavez, and Gregory.

Nay: None

Chairman Chavez declared the motion carried.

GENERAL BUSINESS

- a. Easter Egg Hunt Review

There was discussion on the Easter Egg Hunt that took place on April 1, 2023. The event was a success and there were plenty of volunteers. The REC wanted to make sure that when volunteers

come to events, that they get their contact information, so that they can reach out to them for other events.

b. Animal Vaccine Clinic

The Animal Vaccine Clinic is on Saturday, April 15th. There was a discussion about logistics for the event.

c. Fishing Derby and Public Safety Day

The Fishing Derby and Safety Day will be held on Saturday, May 6th. The Rec & Events Committee discussed the costs for the event. The REC previously verbally committed \$1,200 to cover the costs of the Police Department's portion of the event which included free food for attendees. However, there was no formal motion made to approve the costs, which would be needed to expend funds.

Motion was made by Committee Member McGill, "To donate \$1,200 to the Public Safety Day portion of the event" There was no second, so the motion failed.

There was discussion that the Police Department would have attempted to get sponsors for their portion of the event, but it was discussed by the REC previously that it would not be a good idea for both the REC to solicit sponsors during the Hudson Howdy and the Police Department to outside of the event due to asking the same sponsors twice for donations.

The REC requested that they receive a breakdown of the costs for the REC meeting on April 25, 2023, before approving the costs.

There was also discussion on needing volunteers to help put the fishing poles together before the event.

d. Discuss Canva

Currently, the REC uses a free version of Canva that has limited features. Snow requested consideration of upgrading to a paid version of Canva for \$120/year in order to improve the quality of the work that can be produced with Canva.

Motion was made by Committee Member McGill, seconded by Committee Member Chavez "To approve the cost of \$120 for Canva."

The vote was as follows:

Aye: Committee Members McGill, Chavez, and Gregory.

Nay: None

Chairman Chavez declared the motion carried.

e. House of the Month Award

There was discussion on the House of the Month trophies that Snow brought forth for

consideration.

f. REC Roles and Responsibilities

There was discussion on the roles of staff and committee members in order to improve efficiency and effectiveness of recreation and events in Hudson. Lange explained that staff's role is recommend actions by the committee and after the REC makes a decision, staff is the main contact that implements that decision; the committee is expected to help staff implement as needed.

The REC discussed the need for increased communication on events and with each other and the need to reach out to partners in Hudson to help with these events.

It was also discussed that the REC review the bylaws at the next meeting since we have several new members on the committee.

STAFF REPORTS

There was discussion about having the youth and senior field trips on the agenda for the next meeting to discuss.

Chair Chavez asked for a detailed breakdown of each event's budget.

Chair Chavez asked that staff look into the survey for the proposed Keenesburg recreation center as it may be something that the REC would want to do as well to see what Hudson residents think.

CITIZENS' COMMENTS

None.

ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Hudson Recreation and Events Committee

ATTEST:

Chairman

Vice Chairman