

MINUTES
TOWN OF HUDSON – PLANNING COMMISSION
REGULAR MEETING – October 9, 2019

CALL TO ORDER

The meeting was called to order by Planning Commission Chairperson, Matt Cole, at 6:04 p.m.

2. ROLL CALL

Present	Matt Cole
Commissioners -	Brandi Bond
	Tami Botelho
Absent	Zachary Reyes
Commissioners -	
Ex-Officio Members -	Sarah Stadler
	Daniel Warren
Staff -	Jennifer Woods, Town Planner
	Heather Meierkort, Deputy Town Clerk

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

- a. Planning Commission Regular Meeting Minutes – September 11, 2019
- b. Planning Commission Special Meeting Minutes – September 25, 2019

Motion was made by Commissioner Botelho and seconded by Ex-Officio Warren “To approve the minutes from the September 11, 2019 meeting and the September 25, 2019 meeting as submitted.” Motion was carried unanimously.

5. ADDITIONS TO AGENDA

None

6. CITIZEN’S COMMENTS

None

7. GENERAL BUSINESS

- a. Public Hearing Item:

i) Case No. 19-19 USR HOLLISTER ADU

Commissioner Cole opened the public hearing at 6:07 PM.

Jennifer Woods, Town Planner, stated this a new code provision the Town has never seen before. The applicant provided their application for the ADU, which is required for the USR process and council approval. This specific ADU is already existing, but still needs to get a building permit to complete the change of occupancy. The applicant's ADU does meet all the specifications required by the Town. Staff recommends approval as long as the applicant gets their permit for a change of use.

Robert Hollister, 329 Birch St, asked the commissioners if they had any questions for him.

Commissioner Cole stated that the Hollister's brought their original plan to the Town three years ago. The project was approved by the Town Manager and Town Planner at the time, and SafeBuilt and none of them put a stop to the project. Commissioner Cole stated that for this reason the applicant should not have to pay any further fees for permits on this project and should be reimbursed for fees already paid.

Commissioner Cole closed the public hearing at 6:22 PM.

Ex-Officio Stadler made a motion seconded by Commissioner Botelho to approve, waiving any further fees and reimbursing fees already paid by the applicant, *Case No. 19-19 USR Hollister ADU*.

The vote was as follows:

Aye - Commissioner Cole, Commissioner Botelho,
Commissioner Bond, and Ex-Officio Members Stadler and
Warren

Nay - None

Commissioner Cole declared the motion passed.

b. Referral:

i) None

8. STAFF COMMENTS

None

9. PLANNING COMMISSION COMMENTS

None

10. ADJOURNMENT

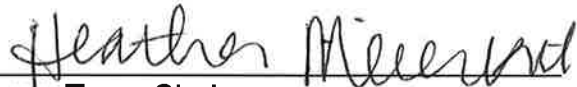
The meeting was adjourned at 6:23 pm.

HUDSON PLANNING COMMISSION

A handwritten signature in cursive script, appearing to read "Matt K. [unclear]", written over a horizontal line.

Chairman

ATTEST:

A handwritten signature in cursive script, appearing to read "Heather McCreary", written over a horizontal line.

Deputy Town Clerk

