

MINUTES
TOWN OF HUDSON - BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 19, 2011 - 7:00 P.M.

CALL TO ORDER AND ROLL CALL

Mayor Neal Pontius called the meeting to order at 7:00 p.m.

ROLL CALL

Mayor, Neal Pontius - Present
Trustee, Barb Baker - Absent
Trustee, Isidro Guardado - Present
Trustee, John Honnold - Present
Trustee, Matt Cole - Present
Trustee, Tammy McCain - Absent
Trustee, Raymond Patch - Present

Town Clerk Linnette Barker took roll call, and a quorum of the Mayor and (4) Trustees were present.

Town Staff Present:

Town Administrator – Joe Racine
Town Attorney – Corey Hoffmann
Town Clerk – Linnette Barker
Public Works Director – Tim Hopwood
Management Assistant – Dan Hamsmith
Deputy Clerk / Treasurer – Judy McGill

ADDITIONS TO AGENDA

CITIZEN'S COMMENTS

- 1) CONSENT AGENDA
(Consent Agenda Items are considered routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member or Citizen so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Regular Agenda.)
 - a. Board of Trustees Minutes – January 5, 2011
 - b. Payment of Bills
 - c. Re-Appoint Joann Dunker to the Library Board

Trustee Patch made a motion, seconded by Trustee Honnold to approve the Consent Agenda.

The vote was as follows:

Aye: Trustees Patch, Honnold, Cole, Guardado, and Mayor Pontius

Nay - None

Mayor Pontius declared the motion carried.

2) GENERAL BUSINESS

- a. Resolution No. 11-03, A Resolution Repealing the approval of the Sand Hills Industrial Park, 1st Amendment, A Replat of Lot 1 and 2, Sand Hills Industrial Park Minor Subdivision.

Joe Racine, Town Administrator, explained the replat of lots one and two was for the expansion of the Hudson Correctional Facility. GEO does not have any immediate plans for expansion. The replat was approved by the Hudson Board of Trustees on July 21, 2010 but has not been approved by Cornell or GEO.

Warden Rick Veach, Hudson Correctional Facility Warden, explained that the prison plans have changed since GEO took over; they have no objections with the repeal because the building plans could change with GEO.

Trustee Patch made a motion, seconded by Trustee Honnold to approve Resolution No. 11-03, A Resolution repealing the approval of the Sand Hills Industrial Park, 1st Amendment, A replat of Lot 1 and 2, Sand Hills Industrial Park Minor Subdivision.

The vote was as follows:

Aye: Trustees Patch, Honnold, Guardado, Cole, and Mayor Pontius

Nay - None

Mayor Pontius declared the motion carried.

- b. Resolution 11-04, A Resolution repealing the approval of the Hudson Correctional Facility Site Plan, Phase 2

Trustee Patch made a motion, seconded by Trustee Honnold to approve Resolution No. 11-04, A Resolution repealing the approval of the Hudson Correctional Facility Site Plan, Phase 2.

The vote was as follows:

Aye: Trustees Patch, Honnold, Guardado, Cole, and Mayor Pontius

Nay - None

Mayor Pontius declared the motion carried.

- c. Resolution 11-05, Appointing Tamara Eyestone as an alternate member of the Hudson Planning Commission for a term expiring December 31, 2013.

Mayor Pontius made a motion, seconded by Trustee Honnold to approve Resolution 11-05, Appointing Tamara Eyestone as an alternate member of the Hudson Planning Commission for a term expiring December 31, 2013.

The vote was as follows:

Aye: Trustees Honnold, Cole, Patch, Guardado, and Mayor Pontius

Nay - None

Mayor Pontius declared the motion carried.

d. Bid Award, Wastewater Lagoon Bio solids Removal

Joe Racine, Town Administrator, explained this is for the first piece of the Wastewater project to remove the solids from the lagoons. Parker Ag Services, LLC is the low bidder with a proposed contract price of \$45,986.63.

Tim Holbrook, P.E., IFE Project Manager, reported this contract price is based on a quantity estimate and the actual could be higher or lower if higher, the matter will be brought back.

Trustee Honnold made a motion, seconded by Trustee Patch to award the bid for the wastewater lagoon bio solids removal to Parker Ag Services, LLC for \$45,986.63

e. Discussion only: Ordinance No. 11-01, Series of 2011, A Bill for an Ordinance Amending Section 7-71 of the Hudson Municipal Code Regarding Animal Tags.

The Board of Trustees continued the discussion of this amendment to the next meeting when costs on electronic chips for animals can be considered as part of the ordinance.

f. Discussion, purchase approval: Copier, Network Server and Paperless Meeting Information Packets

Trustee Patch made a motion, seconded by Trustee Honnold to approve the purchase and installation of a new computer network server for Town Hall not to exceed \$8,000.00.

The vote was as follows:

Aye: Trustees Patch, Honnold, Cole, Guardado, and Mayor Pontius

Nay - None

Mayor Pontius declared the motion carried.

Trustee Honnold made a motion, seconded by Trustee Patch to approve the purchase of a Cannon Color imageRUNNER C3380i copier from Bratton's with an annual maintenance contract of approximately \$541.00.

The vote was as follows:

Aye: Trustees Honnold, Patch, Guardado, Cole, and Mayor Pontius

Nay - None

Mayor Pontius declared the motion carried.

g. Discussion: Municipal Code Review, Chapter 1

The Board of Trustees discussed the proposed chapter-by-chapter review of the code. Trustee Honnold, expressed his concern about the amount of Staff and Board time it would take to review all of the Municipal Codes and recommended the review be based on priority. Staff will proceed, but only bring to the Board high priority sections that are in need of revision.

3) STAFF REPORTS

Joe Racine, Town Administrator, reported that the Division of Wildlife (DOW) has a grant program to increase fisheries. The DOW proposed a matching grant program for a fishing pond at the park as a proposed location. The grant is due the end of February 2011 with a 75/25 grant the match can include in-kind contributions. The DOW would work with the Town on design habitat and stocking. The Town would need to fund the modification to the park design plan to include a pond and preliminary design with the engineer. The Board of Trustees consensus was to have town staff pursue.

Joe Racine, Town Administrator, reported that Dave Rothrock has petitioned Weld County to abandon County Road 43 ½.

Joe Racine, Town Administrator, reported the Fort Lupton Water Treatment Plant has reached substantial completion and they are working on punch-list items. Waiting on proposal for ½-water treatment skid.

Corey Hoffmann, Town Attorney, reported on the litigation with Quality Paving we have been working on the requirement to disclose the names of witnesses and providing documents by category. Mr. Hoffmann reported that he will be talking with the Attorney representing Jones Engineering discussing a joint defense agreement and a standstill agreement. Jones Engineering indemnifies the Town for any claims based on his professional negligence. Anticipate bringing agreement back in next several weeks. They are alleging we should have paid for change orders.

Tim Holbrook, P.E., IFE Project Manager, reported the bio-solid pre-construction meeting is scheduled for February 4, 2011, the bid opening for Phase 2 of the Wastewater Project is January 26, 2011, and construction for Phase 2 should begin February 18, 2011.

Tim Hopwood, Public Works Director, reported that he is still working on the grease removal issue at the wastewater treatment plant.

Warden Rick Veach, Hudson Correctional Facility Warden, reported that it is hard to believe the prison is discharging the amount of grease being hauled away, questioning the possibility of illegal dumping. The Hudson Correctional Facility would like to get with Tim to discuss an enzyme program or skimmers to try to find a solution to the problem.

The Board of Trustees instructed Tim Hopwood, Public Works Director to lock the manholes to prevent the possibility of illegal dumping.

Dan Hamsmith, Management Assistant, reported that the Weld County Towns book will be distributed initially with 5,000 first edition copies. The Board consensus is to not purchase additional pages.

Dan Hamsmith, Management Assistant, reported that the Small Business Development Center (SBDC) assists with economic development, helping small businesses for free. The SBDC would like to bring a field office to Hudson. The proposal is 1 day per month in Hudson at a cost of approximately \$5,000.00 per year. The cost could be shared with other donating businesses and surrounding communities SBDC would help assist with this funding. The Board of Trustees consensus was to have Dan pursue the field office in Hudson.

Trustee Honnold, inquired about the Railroad Crossing asking Joe Racine, Town Administrator to pursue with the railroad.

Trustee Patch, reported that there is a possible resolution for the proposed storm drain at 4th and Dahlia, Jones Engineering is working on this solution.

ADJOURNMENT

The meeting adjourned at approximately 8:46 p.m.

TOWN OF HUDSON, COLORADO

Mayor

ATTEST

Town Clerk